

Performance Report of the Audit Committee



Dr. Kobsak Pootrakool
Chairman of the Audit Committee



In 2023, the Audit Committee of PTT Oil and Retail Business Public Company Limited ("OR") consists of 5 independent committee members, namely Dr. Kobsak Pootrakool serves as the Chairman of the Audit Committee, accompanied by Dr. Chaichana Mitrpant, Mr. Chintapun Dansubutra, Mr. Supat Metheeworapote, and Prof. Dr. Bundhit Eua-Arporn as audit committee members. These individuals are qualified and meet all the requirements stipulated by the Ministry of Finance regulations regarding audit committees and internal audit units. They possess comprehensive experience in finance and accounting, information technology, and marketing. Ms. Worrapanit Sittibusaya, Vice President, Internal Audit Department, holds the position of the audit committee secretary.

The audit committee has performed its duties independently, as delegated by the Board of Directors and in accordance with the company's bylaws and the best practices of the State Enterprise Policy Office, the Ministry of Finance, and the Securities and Exchange Commission. Through examination, guidance, and advocacy, the audit committee has reinforced OR to have effective internal control processes, good governance practices, and efficient risk management processes. The objective is to emphasize adequate and effective inspection of the internal control system, effectiveness of operations and risk management, and reliability of financial and management reports. The committee also ensures OR's and its subsidiaries' compliance with relevant laws and regulations. In 2023, the audit committee held a total of 15 meetings, during which committee members fulfilled their roles and actively participated in the meetings. The details are as follows:

1) January 1, 2023 to January 9, 2023

Names of the Audit Committee	Position	Attendance/ Total meetings (times)
Dr. Kobsak Pootrakool	Chairman of the Audit Committee	No meeting conducted
Dr. Chaichana Mitrpant	Member of the Audit committee	
Mr. Chintapun Dansubutra	Member of the Audit committee	
Mr. Supat Metheeworapote	Member of the Audit committee	

2) January 10, 2023 to December 31, 2023

Names of the Audit Committee	Position	Attendance/ Total meetings (times)
Dr. Kobsak Pootrakool	Chairman of the Audit Committee	15/15
Dr. Chaichana Mitrpant	Member of the Audit committee	14/15
Mr. Chintapun Dansubutra	Member of the Audit committee	15/15
Mr. Supat Metheeworapote	Member of the Audit committee	15/15
Prof. Dr. Bundhit Eua-arporn ¹	Member of the Audit committee	14/15

¹ Prof. Dr. Bundhit Eua-arporn was appointed as the member of the Audit Committee at the OR BOD meeting No. 12/2022 on December 21, 2022, effective from January 10, 2023.

Summary of the operations conducted are as follows:

1. Review of Financial Statements

The audit committee has examined OR's quarterly and annual financial statements, along with the consolidated financial statements, in collaboration with the management, internal audit department, and auditors. This includes reviewing interrelated transactions or items with potential conflicts of interest. The audit committee has inquired with the auditors regarding the accuracy and completeness of the financial statements, significant adjustments impacting the financial statements, appropriateness of accounting methods, and the scope of the audit. The committee has ensured that the disclosure of information is accurate, complete, and sufficient, and that the auditors operate independently. Additionally, the committee has acknowledged the observations and recommendations of the auditors to ensure compliance with legal requirements and general accounting standards. The financial reports are reliable,

timely, and in accordance with the principles of accounting, providing trustworthy and beneficial information for financial report users.

In this regard, the audit committee held separate meetings with the auditors, excluding the management, to discuss the audit plan, independence in performing duties, and collaborative efforts between the auditors and the internal audit department. Emphasis was placed on the auditors' opinions, giving importance to the accurate and complete presentation of information.

2. Review of Internal Control Process, Governance, and Risk Management Effectiveness

The audit committee has reviewed the effectiveness and efficiency of the risk management process, including risk management policies, and has audited internal controls, compliance with laws and relevant regulations of OR and its affiliated companies. This was

done in collaboration with the internal audit department through quarterly audit performance reviews, consulting, providing recommendations, and advice on internal control and risk management in critical business processes for OR and its affiliated companies. Additionally, the committee audited reports on complaints and notifications of corruption and/or non-compliance with organizational laws and regulations for 2023. The internal control system management reports were also reviewed according to the Ministry of Finance standards and internal control practice criteria for state agencies in 2018. In 2023, the results of the internal control assessment were sufficient, continuous, and identified existing risks, along with recommendations for internal control improvements to prevent or mitigate these risks in 2024.

3. Governance of Internal Audit Activities

The audit committee has inspected the internal audit to assess the effectiveness of the internal audit unit by considering its mission, scope of work, responsibilities, and independence. They approved the annual audit plan for 2024 and the long-term audit plan (2024-2026). The committee reviewed the annual budget, evaluated the adequacy and appropriateness of resources, performance indicators of the internal audit unit, and approved the self-assessment results of the internal audit unit for 2023. The committee gave a satisfactory rating for excellent performance. Additionally, they approved the action plan for improving the internal audit unit's operations and oversaw the implementation of a quality assessment of internal audit, including evaluating the performance of the head of the internal audit unit.

4. Quality Assurance of the Audit Committee

The audit committee has followed the action plan resulting from the performance evaluation for the fiscal year 2022. They assessed the performance of the audit committee, both collectively and individually, through self-assessment and a cross-evaluation for 2023. This process aligns with the best practices of the Securities and Exchange Commission, instilling confidence in the audit committee's effectiveness and the achievement of predetermined goals. The evaluation results meet the criteria for excellent performance. Additionally, an action plan has been devised to improve the performance of audit committee members in the future.

5. Consideration of Appointment and Determination of Compensation for Auditors in 2024

The audit committee has approved the appointment of EY Office Company Limited as the auditor for OR to audit the financial information for the first, second, and third quarters of 2024 and to audit the financial statements for 2024. Additionally, the committee has reviewed and proposed the audit fees for auditing the financial information for 2024. This proposal will be presented for approval at the regular meeting of the company's board of directors and the annual general meeting for OR shareholders for 2024.

6. Review of the Audit Committee and the Internal Audit Charters for 2023

The audit committee has approved the review of OR's regulations concerning the audit committee and internal audit department, as well as OR's internal audit requirements. The committee ensures that the content is comprehensive and aligns with the scope of responsibilities and appropriate practices in operations, in addition to compliance with relevant regulations, announcements, and guidelines related to the audit function.

In summary, the audit committee has fulfilled its responsibilities as specified in the charter of the audit committee. They have effectively utilized their knowledge, expertise, vigilance, and being independence. Throughout the process, the committee has offered opinions and suggestions for the benefit of stakeholders. The audit committee ensures that OR's financial reports are accurate, reliable, and compliant with generally accepted accounting standards. OR operates in accordance with the law, various binding regulations related to business operations, and maintains a well-governed business oversight system. The company has effective risk management and internal control systems, operates consistently, and adheres to the criteria set by the Ministry of Finance. Moreover, there is a continuous effort to develop and improve the quality of operations to align with the evolving business environment.